

Scheduling eShel Observation Nights

1. You have to arrange access to Google calendars.
2. Setup in your google calendars the two following calendars:
 - a. **Wise_eShel_obs** -
<https://www.google.com/calendar/embed?src=aj95nadcgf0uqpllmvqjuhhh14%40group.calendar.google.com&ctz=Asia/Jerusalem>
 - b. **eShel Schedule** -
<https://www.google.com/calendar/embed?src=v1mf7f42160tm8g3s38kunu7ms%40group.calendar.google.com&ctz=Asia/Jerusalem>

3. Wise_eShel_obs Calendar

Here you can enter and edit events.

You are invited to put your proposed nights. **Put there all the nights that you can take.**

Here is the simple procedure:

- Click on the starting day
- Edit event
- Put your name in the event title
- Choose the start and end date of your nights
- Set it as all day event (mark the box)
- Save the event

Rules:

- Put your events only where eShel event are – these are the nights that we have for the eShel.
- Do not change the events marked "eShel".
- Add or delete events with your names to mark the nights that you can take.
- Do not change other's events. (Of course).

4. eShel Schedule –

This is a calendar that will show the **nights that were assigned to you.**

This is a read-only calendar. This calendar will appear in the eShel website as well. The night assignment will be published there about two weeks before the next month. It will be based on your proposed nights.

If you have any problems and questions please contact:

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Have magnificent nights!